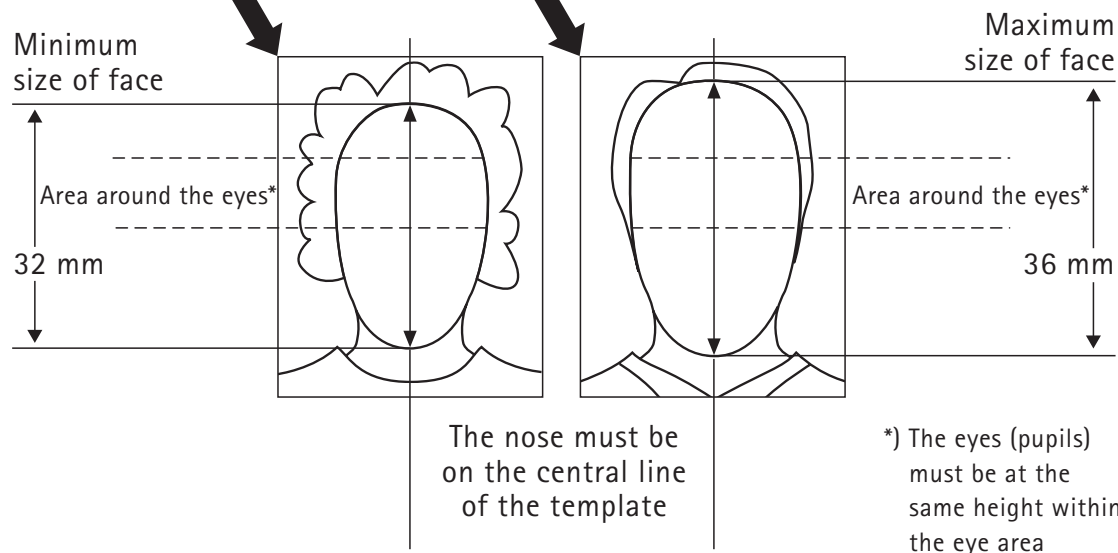


# TEMPLATE TO CHECK WHETHER A PASSPORT PHOTOGRAPH CAN BE USED FOR BIOMETRIC PURPOSES

BUNDES  DRUCKEREI  
**TEMPLATE**

Align template with the upper left edge of the photograph



Please note: For children under the age of ten there may be deviations from the size of the face and around the eyes.

## CHECKLIST FOR THE PASSPORT PHOTOGRAPH

Please check the passport photo with the help of the sample photos and the following criteria:

### ► FORMAT

1. Size of the photograph: 35 x 45 mm?
2. Size of the face: 32 - 36 mm from chin to hairline?

### ► HEAD POSITION AND FACIAL EXPRESSION

3. Straight position of the head (not at an angle, turned or tilted)?
4. Is the nose on the marked central line?
5. Full-frontal image?
6. Neutral face expression?
7. Closed lips?

### ► EYES AND LINE OF SIGHT

8. Are the eyes at the same height within the marked area?
9. Are the eyes open and clearly visible?

### ► FOCUS AND CONTRAST

10. Is the photo focused and rich in contrast?

### ► ILLUMINATION

11. Is the photo evenly illuminated (no shadows)?

### ► BACKGROUND

12. One-colour background?

### ► PHOTO QUALITY

13. Natural skin tones?
14. No creases or impurities?

### ► PRESCRIPTION GLASSES

15. Are the eyes visible and not covered?

### PLEASE NOTE:

Only if you answer all questions with "YES" can the photo be used for biometric purposes.

### NOTE:

Given their young age, there may be deviations from items 3/4/6/7/8/9 for babies and toddlers.